

# Saving Bookmarks/Favorites in Internet Explorer, Firefox and Chrome

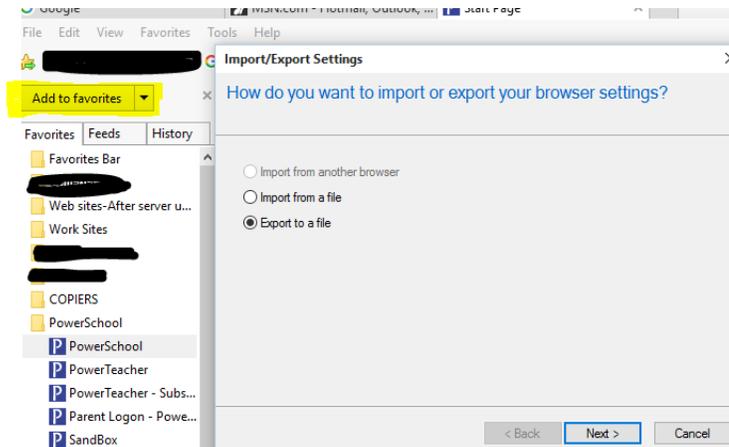
## Internet Explorer

Click on the "star" to open your favorites and click the drop down next to add to favorites

Select import and export

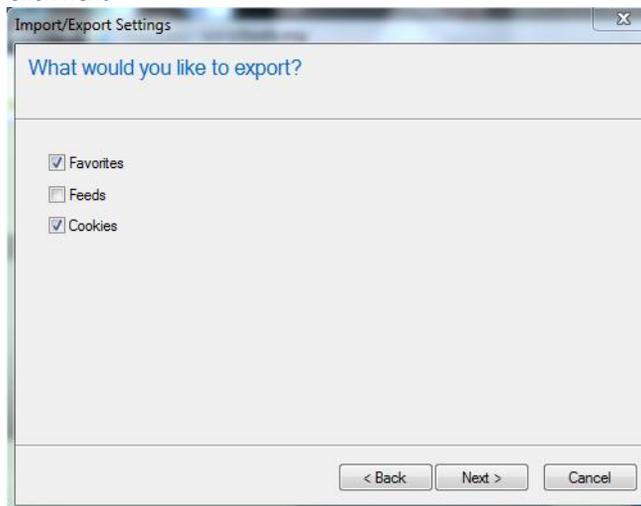
Select the radio button to export to a file

Click next



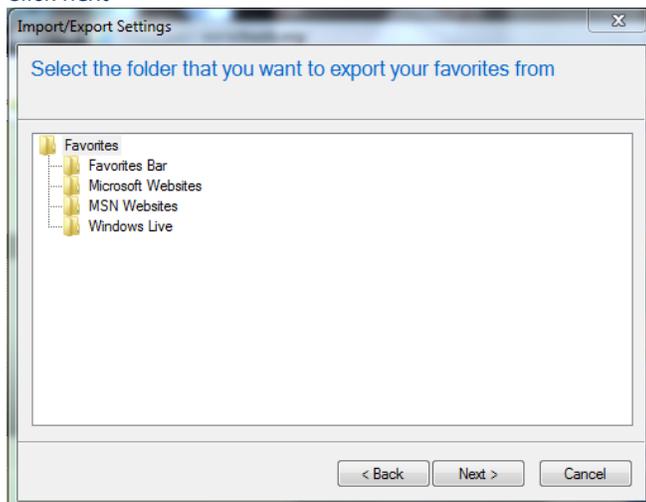
Select favorites and cookies

Click next



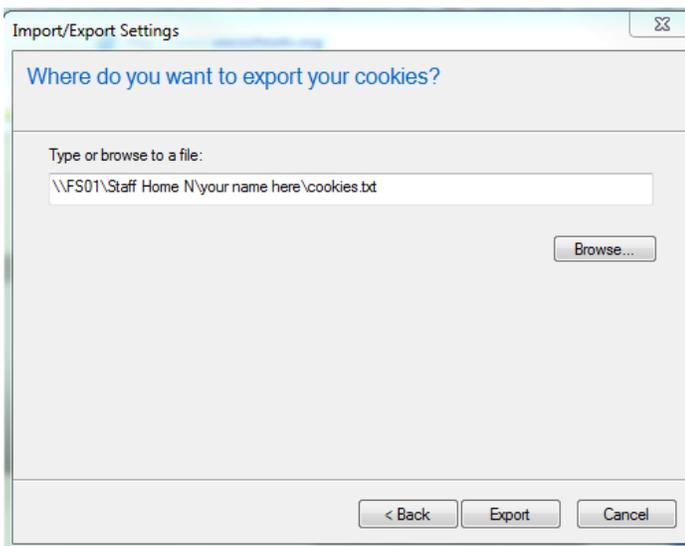
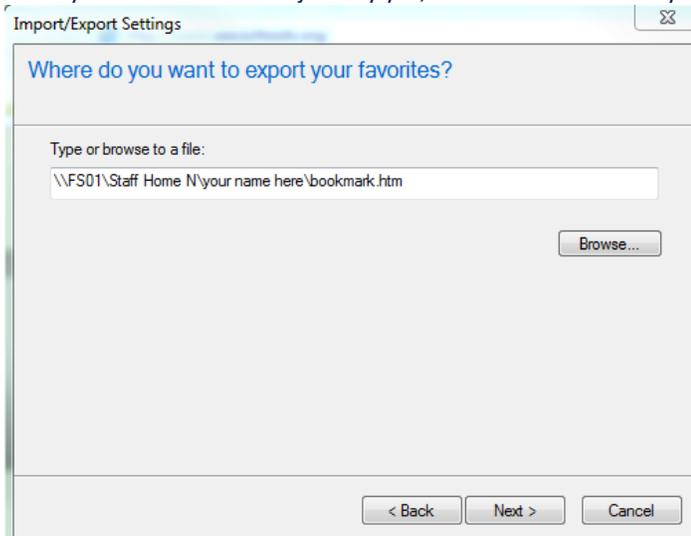
Select at the top favorites so it save everything in your list

Click next

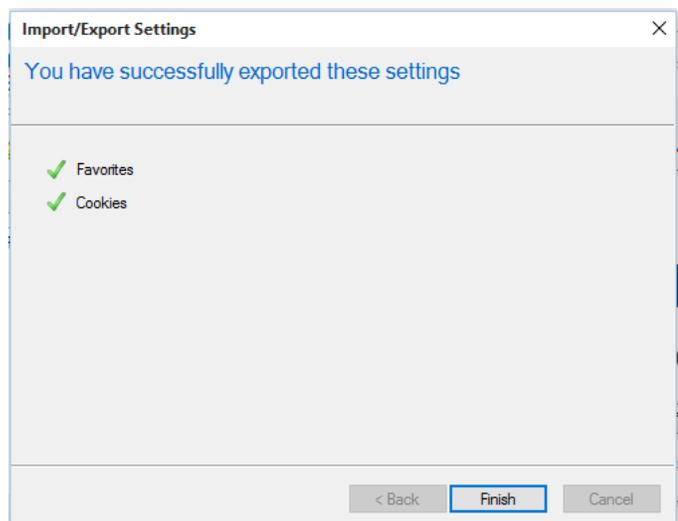


## Saving Bookmarks/Favorites in Internet Explorer, Firefox and Chrome

Where you want to export, your staff home will be the default location let it go there. If you get a pop up that says it already exists would you like to overwrite just say yes, then do the same for your cookies file.



Once Successful click finish and then navigate to your staff home to see the files.

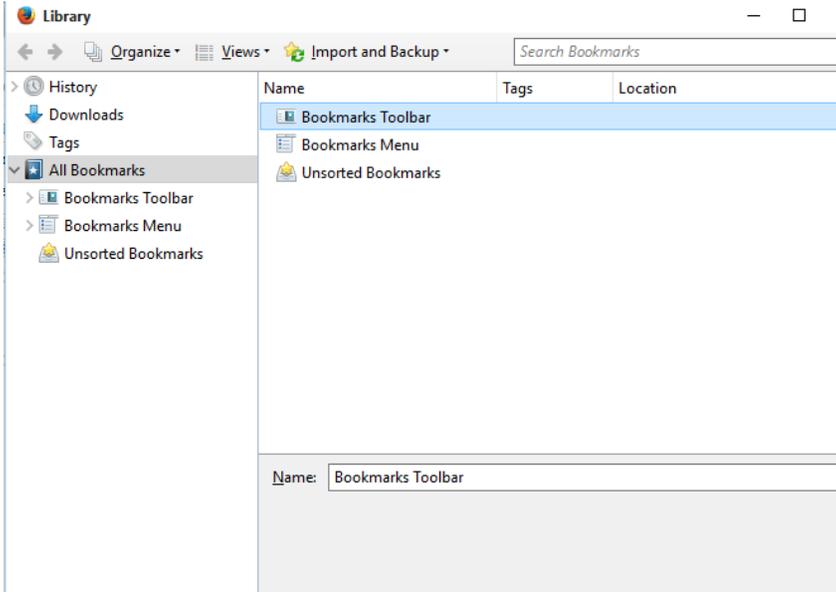


At the start of the school year you can then use the import feature and navigate to the files and import these files

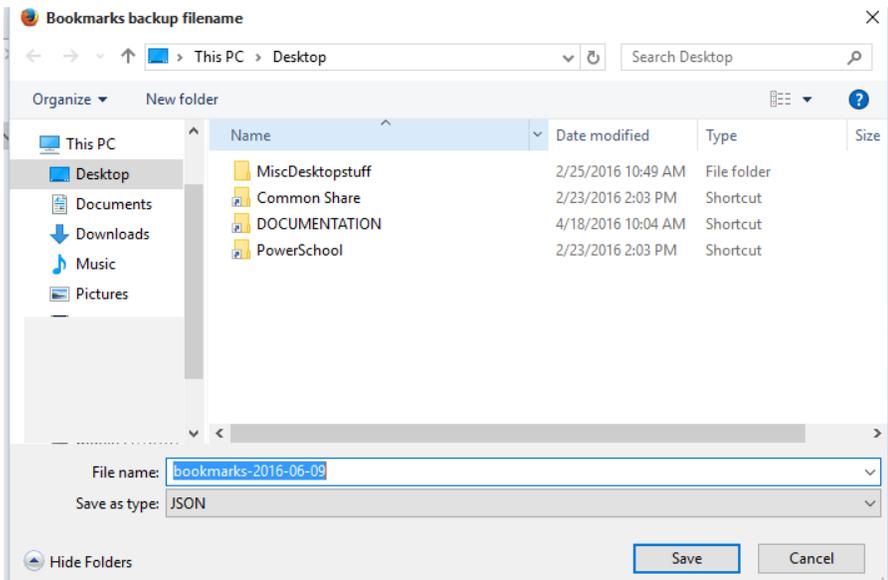
# Saving Bookmarks/Favorites in Internet Explorer, Firefox and Chrome

## Firefox

On the top of the window click Bookmarks  
Select show all bookmarks  
Click Import and Backup  
Select Backup in the menu that pops up



Save file to your staff home by navigating there once the save window opens  
Do not save to your local drive or to your desktop as these files will be deleted when the computer is imaged.

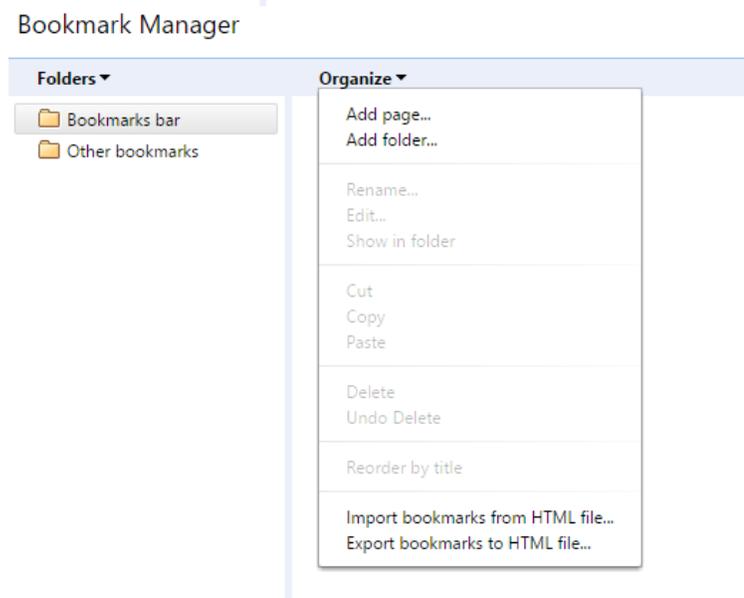
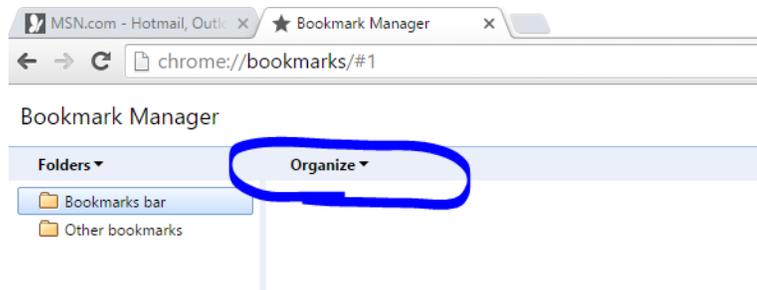


At the start of the school year you can then use the import feature and navigate to the files and import these files

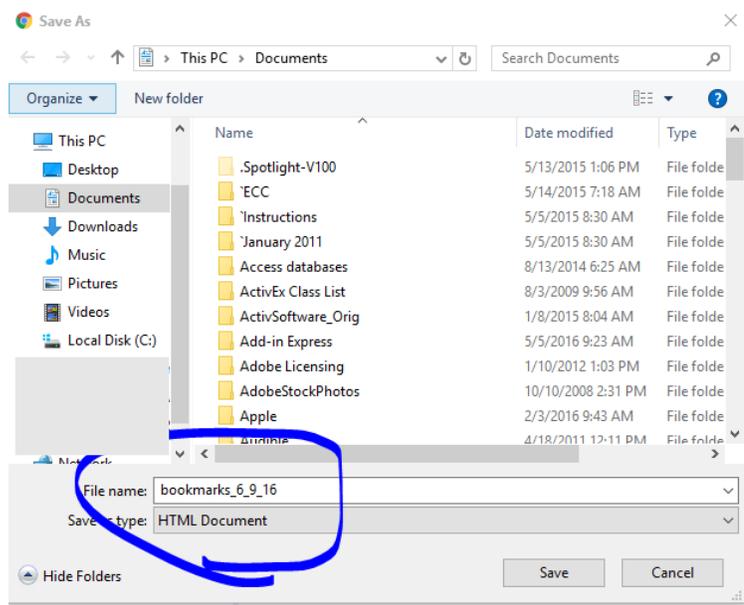
# Saving Bookmarks/Favorites in Internet Explorer, Firefox and Chrome

## Chrome

- Select the 3 bars at the top right corner of the Chrome browser
- Hover over bookmarks until the menu shows
- Select bookmark manager
- Click on organize
- Select Export bookmarks to HTML file



Select then navigate to your staff home to save the file



At the start of the school year you can then use the import feature and navigate to the files and import these files