Internet Explorer

Click on the "star" to open your favorites and click the drop down next to add to favorites Select import and export Select the radio button to export to a file

Click next

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File Edit View Favorites	Т	pols Help	
🍐 🔄 👘 👘	G	Import/Export Settings	>
Add to favorites 🔻	×	How do you want to import or export your browser settings?	
Favorites Feeds History			
Favorites Bar	^		
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Web sites-After server u			
Work Sites		Export to a file	
COPIERS			
- PowerSchool			
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P SandBox		< Back Next > Cancel	

Select favorites and cookies

Click next

Import/Export Settings				
< Back	Next >	Cancel		
	< Back	< Back Next >		

Select at the top favorites so it save everything in your list Click next

Import/Export Settings		
Select the folder that you want to export your favorites from		
Favorites Favorites Bar Microsoft Websites MSN Websites Windows Live		
< Back Next > Cancel		

Where you want to export, your staff home will be the default location let it go there. If you get a pop up that says it already exists would you like to overwrite just say yes, then do the same for your cookies file.

Import/Export Settings
Where do you want to export your favorites?
Type or browse to a file:
\\FS01\Staff Home N\your name here\bookmark.htm
Browse
< Back Next > Cancel

Import/Export Settings	23
Where do you want to export	tyour cookies?
Type or browse to a file:	
\\FS01\Staff Home N\your name here	\cookies.txt
	Browse
	< Back Export Cancel

Once Successful click finish and then navigate to your staff home to see the files.

Import/Export Settings			×
You have successfully exported th	ese setting	js	-
✓ Favorites			d
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	< Back	Finish	Cancel

At the start of the school year you can then use the import feature and navigate to the files and import these files

Firefox

On the top of the windo Select show all bookma Click Import and Backup Select Backup in the me	ow click Bookmarks rks o enu that pops up				
← → ↓ Organize · ↓ Views	s 🔹 🏀 Import and Backup 🔹	Search Bookn	narks		_
 W History Downloads Tags All Bookmarks Bookmarks Toolbar Bookmarks Menu Bookmarks Menu Unsorted Bookmarks 	Name Bookmarks Toolbar Bookmarks Menu Multiple Unsorted Bookmarks	Tags	Location		
	Name: Bookmarks Toolbar				

Save file to your staff home by navigating there once the save window opens

Do not save to your local drive or to your desktop as these files will be deleted when the computer is imaged.

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Documents	Common Share	2/23/2016 2:03 PM	Shortcut	
	DOCUMENTATION	4/18/2016 10:04 AM	Shortcut	
Music	PowerSchool	2/23/2016 2:03 PM	Shortcut	
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File name: bo	okmarks-2016-06-09			~
Save as type: ISO	N			~
bare as typer 100				
Sure as types 155				

At the start of the school year you can then use the import feature and navigate to the files and import these files

Chrome

Select the 3 bars at the top right corner of the Chrome browser Hover over bookmarks until the menu shows Select bookmark manager Click on organize Select Export bookmarks to HTML file

MSN.com -	Hotmail, Outle 🗙 ★ Bookmark Manager	×
← ⇒ C	Chrome://bookmarks/#1	

Bookmark Manager

Bookmark Manager



Select then navigate to your staff home to save the file

